



**RECYCLING EQUIPMENT
GRANT APPLICATION**

2101 Dover Road, Epsom, NH 03234
Tel.: 1-888-784-4442 • Fax: 1-603-736-4402

- 1.) Name of Town, Towns, or Solid Waste District: _____
- 2.) Name & Title of Contact Person: _____
- 3.) Community's Mailing Address: _____
- 4.) Contact Person Phone# _____ Email: _____
- 5.) County: _____ 6.) Population: _____
- 7.) What piece or pieces of equipment are you planning to purchase? _____
- _____

- 8.) Is the equipment NEW or USED ? 9.) What is the purchase price? _____
- 10.) Do you have at least 1/2 the purchase price available to spend at this time? Yes No

Please include a copy of the dealer's proposal or seller's specification sheet, including full description and price, and any optional equipment included or added.

- 11.) Does your community currently have a *Pay-by-the-Bag* or *unit based pricing* program?
Yes No Are you considering one? Yes No

12.) *On the back of this form* please describe your current recycling program and explain briefly why and how the requested equipment will improve it.

This application must be signed by someone authorized to spend and accept money for the Community or District. By signing below the applicant signifies acceptance of the following: *The applicant is solely responsible for the selection, installation and operation of all equipment purchased with funds obtained through New Hampshire the Beautiful, Inc.. New Hampshire the Beautiful, Inc., assumes no responsibility or liability for any equipment selected, installed or operated as a result of this grant.*

Signature of Authorized Person(s):

_____	_____
Name & Title	Date
_____	_____
Name & Title	Date
_____	_____
Name & Title	Date
_____	_____
Name & Title	Date

NEW HAMPSHIRE THE BEAUTIFUL, INC.

CRITERIA AND INSTRUCTIONS FOR RECYCLING GRANT APPLICATIONS

To ensure proper evaluation of applications, all information requested must be submitted. The Board of Directors may request additional information if needed for evaluation. The person listed on the application form as the Contact Person will be the person contacted for further information.

1) General Guidelines:

- Municipalities and solid waste districts are eligible.
- Only capital equipment for recycling will be considered.
- Applicant must have a minimum of 50% of purchase price available. Grants from others may not be considered as part of the minimum. Grants up to 20% may be awarded subject to funds available and Board evaluation. Capped at \$5000 per grant.
- Per Articles of Incorporation, New Hampshire the Beautiful, Inc. cannot consider applications from private enterprise.
- Grant requests must be for current and anticipated projects.
- Grants that will interfere with existing, approved recycling programs will not be considered.
- Ineligible expenses include buildings, land, construction, fencing, landscaping, studies, planning, administration, travel, vehicles, etc.
- Equipment purchased must be used exclusively for recycling purposes and sole ownership maintained by applicant for 5 years. If ownership of the equipment changes in less than 5 years, the grantee agrees to return grant funds to New Hampshire the Beautiful, Inc.
- Grant awards are contingent upon availability of funds. New Hampshire the Beautiful, Inc. is a private non-profit corporation. All funds are donated and expended so as to promote the orderly expansion of recycling in the State of New Hampshire.
- Applicant MUST have returned the current year's "Municipal Recycling Information Sheet" to the New Hampshire Department of Environmental Services.
- Typically the NHtB only approves one grant per fiscal year (Nov. 1 through Oct. 31) per municipality.

2) Application Procedure:

- Submit completed application.
- Application must be received at least 14 days prior to board of directors' meeting (call for dates).
- Addendum must accompany application giving description of present operation, proposed operation, methods of collection, effect on public, economics (recyclable sales, cost avoidance, etc), ordinance (mandatory or voluntary recycling, pay-by-bag or other user fee based system).
- Specific equipment grant requests must include name of supplier; specification sheets; descriptions; proposals and price quotations.

3) Details:

- Project must be fully executed within six months of grant notification. One extension of three months may be allowed. Requests for extensions must be received prior to the end of the initial six-month period.
- Grant funds to be issued only upon satisfactory documentation and inspection.
- For further information please contact New Hampshire the Beautiful, Inc.

4) Follow-Up:

- Report is requested one year after the award to measure the impact on the recycling process.